

CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the Full Council

You are hereby summoned to attend the next meeting of the Parish Council in the Queen's Hall at **8.15pm** on **Thursday 9th January 2020** to transact the following business:

AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 10th October 2019.
- 5) To note any matters arising from the minutes not included elsewhere on the agenda.
- 6) To note the Full Council actions list (attached).
- 7) To receive reports from the District Councillor and County Councillor.
- 8) To receive a report from the Chairman.
- 9) To receive and consider applications for Co-option (previously circulated).
- 10) To receive the declaration(s) of the newly appointed Councillor(s).
- 11) To consider the replacement representatives to the following Outside Bodies:
 - i) CLC (previously Mr Mercer)
 - ii) Mid Sussex Association of Local Councils (previously Ms Schan-Martyn)
- 12) To receive a report on the year to date finances and current reserves and approve the bank reconciliation statements for October, November (attached) and December 2019 (to follow) (both NS&I and Unity Trust bank accounts).
- 13) To review and ratify the proposed Budget and Precept for the Forthcoming Financial Year 2020-21 (attached).
- 14) To receive an update regarding AIRS Village Week, 20-26 January 2020.
- 15) To receive an update regarding the Christmas Street Festival.
- 16) To receive an update regarding the land adjacent to the Queen's Hall garden.
- 17) To consider the Business Plan and agree next steps (attached).
- 18) To consider the request from Power for People to support and sign up to their Local Electricity Bill (previously circulated).
- 19) To consider the consultation to strengthen police powers to tackle unauthorised encampments (previously circulated)
- 20) To consider forming a Working Party to investigate the set-up of a Youth Council and Youth Club.
- 21) To consider the quotations received to relocate the clay pipe running through the Cemetery (to follow).
- 22) To consider the proposal to apply for a temporary Traffic Regulator Order to implement a trial one-way system through the village during the 12-week Balcombe Road closure in June 2020 (to follow).
- 23) To consider adoption of the updated Financial Regulations (attached).
- 24) To consider the proposal to secure a contractor to undertake snow clearance from Ardingly Road/Hanlye Lane in the event of severe weather (to follow).
- 25) To consider forming a Working Party to investigate options for expansion of Cuckfield Cemetery.

- 26) To consider the proposal to alter the lease between Cuckfield Museum and Cuckfield Parish Council (attached).
- 27) To consider the report with proposals for the work and design for the land adjacent to the Queen's Hall garden (to follow), and the quote for drawing up a lease (attached), and consider next steps.
- 28) To consider the quotations to redecorate the Queen's Hall main hall (to follow).
- 29) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent.
Such matters will be for noting only or deferral to a future meeting only.

Sam Heynes
Clerk to the Parish Council, 20th December 2019