

CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of **Cuckfield Parish Council**

You are hereby summoned to attend the next meeting of the Parish Council in the Queen's Hall at **8.15pm on Thursday 24th January 2019** to transact the following business:

AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.
The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 18th October 2018.
- 5) To receive a report regarding any matters arising from the minutes not included elsewhere on the agenda.
- 6) To note the Full Council Action List.
- 7) To receive reports from the District Councillor and County Councillor.
- 8) To receive a report from the Chairman.
- 9) To note the actions of the following committees:
 - a. Community Buildings Committee
 - b. Environment & Wellbeing Committee
 - c. Estates Committee
 - d. Finance Committee
 - e. Planning Committee
 - f. Roads and Traffic Committee
- 10) To receive a report on the year to date finances and budget review and to review and ratify the proposed Budget and Precept for the Forthcoming Financial Year (attached).
- 11) To receive an update regarding the availability of the SID authorised for purchase in the Roads & Traffic Committee meeting on 8th November 2018, and consider whether to proceed with the purchase of an alternative SID from the 2018-19 budget.
- 12) To consider whether to allow any further memorial trees to be planted at Cuckfield Cemetery.
- 13) To consider the request to relocate the bench installed on Courtmead Road (attached).
- 14) To consider the quotation received to install smoke alarms throughout the Queen's Hall (to follow).
- 15) To consider the request for the Parish Council to relinquish their position as Trustees of Cuckfield Museum (attached).
- 16) To receive an update from the meeting held with representatives of Cuckfield High Street and their desire to improve the footfall through the village.

- 17) To receive an update regarding the Post Office in Cuckfield and consider the use of the Queen's Hall as a potential location for an outreach Post Office Service (attached).
- 18) To consider the request to submit an Asset of Community Value application for Courtmead Road Play Meadow as the existing ACV has expired (attached).
- 19) To note the retirement of Jim Ayling as Licencee at the Queen's Hall on behalf of the Parish Council, and consider options for replacement.
- 20) To note the vandalism experienced at Cuckfield Village Hall over the past weeks and consider the following:
 - i) Consider whether to continue to allow teenage parties at the Village Hall or should age restrictions be implemented?
 - ii) Consider whether the deposit of £350 is sufficient for teenage parties, or whether it should be increased?
 - iii) Ratify the emergency Council decision to implement CCTV at the hall (quotes to follow).
- 21) To consider the proposal to complete a full review of the staffing levels required at Cuckfield Parish Council (attached).
- 22) To consider the format for the Annual Parish Meeting scheduled for Thursday 11th April, and potential guest speakers.
- 23) Confidential Business
To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.
- 24) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

Sam Heynes

Clerk to the Parish Council, 17 January 2019