

CUCKFIELD PARISH COUNCIL
Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Environment & Wellbeing Committee**
You are hereby summoned to attend the next meeting of the Environment & Wellbeing Committee in the Queen's Hall at **8.15pm on 6th September 2018** to transact the following business:

AGENDA

- 1) To receive apologies for absence
- 2) To receive declarations of interest from Members in respect of any matter on the agenda (*The disclosure must include the nature of the interest. If you become aware, during a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*)
- 3) Public Question Time:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business
- 4) To approve the minutes of the meeting held on 10th May 2018 (previously circulated)
- 5) To note the Environment & Wellbeing Action List
- 6) To ratify machinery and equipment already purchased as per summary (previously circulated)
- 7) To receive an update on the Christmas Street Festival on Friday 7th December
- 8) To discuss the following Churchyard matters:
 - i) To receive a tree update from Cllr Laing (quotes received)
 - ii) To receive update regarding pot hole repairs (plan to follow)
 - iii) To receive update regarding topple testing (summary received)
 - iv) To discuss memorial tree for Sharon Louise Ereira (letter received)
 - v) To discuss natural area of the churchyard
 - vi) To discuss the churchyard lychgates and placing signs on them
- 9) To discuss future of the Observatory Field
- 10) To discuss replacing the chestnut fencing along Courtmead Road Allotment site
- 11) To note items arising after the preparation of this agenda which the chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only**

Caroline Hansen

Assistant Clerk to the Parish Council, 31 August 2018