

# CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Community Buildings Committee**

You are hereby summoned to attend the next meeting of the Community Buildings Committee in the Queen's Hall at **8.15pm on Thursday 19<sup>th</sup> April 2018** to transact the following business:

## AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 14<sup>th</sup> December 2017 (previously circulated).
- 5) To note any matters arising from the minutes not included elsewhere on the agenda.
- 6) To consider the following with regards to Cuckfield Village Hall:
  - i) The installation of a permanent canopy alongside the Village Hall to provide all year shelter to enable outdoor play.
  - ii) To consider the request to install broadband access at the Village Hall.
  - iii) To consider the letter received from Cuckfield Preschool in response to rent increase and contract (previously circulated).
  - iv) To consider the suggestion to install CCTV at the Village Hall.
- 7) To consider the following with regards to the Queen's Hall:
  - i) To consider the request to install CCTV within the Research Room.
  - ii) To consider the suggestion to install CCTV in other areas of the Queen's Hall.
  - iii) To review the quotations received to prepare and concrete base and complete installation of the gazebo in the garden:
    - i) Quote A - £1,350 (attached)
    - ii) Quote B - £1,300 plus any fixing required (attached)
- 8) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*Sam Heynes*

Clerk to the Parish Council, 13 April 2018